

**EALING CENTRE FOR INDEPENDENT LIVING
(A Company Limited by Guarantee)**

**REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016**

**Company Number: 06051085
Charity number: 1121619**

**BEEVER AND STRUTHERS
Chartered Accountants**

EALING CENTRE FOR INDEPENDENT LIVING

**REPORT AND FINANCIAL STATEMENT
FOR THE YEAR ENDED 31 MARCH 2016**

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EALING CENTRE FOR INDEPENDENT LIVING

LEGAL AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 31 MARCH 2016

Board of Trustees/Directors

The Trustees who signed from 1 April 2015 up to the date of approval of these financial statements were as follows:

Ms W Starkie
Mr Y Guuled
Mrs S O'Connor

Mr J Prickett (appointed 20-7-'15)
Mrs C Chapman (appointed 19-10-'15)
Mr John McNeill (appointed 19-10-'15)

Mrs C Chapman (resigned 27-5-'15)
Mrs R Fleming (resigned 1-10-'15)
Mr G Venus (resigned 18-5-'15)

Chief Executive Officer: Mrs R Fleming (Interim) (resigned 1-10-'15)
Ms Jane Barnes (Interim) (from 1-10-'15 to 31-3-'16)

Registered Office

1 Bayham Road
West Ealing
London
W13 0TQ

Independent Examiner

Michael Tourville
Beever and Struthers
15 Bunhill Row
London
EC1Y 8LP

EALING CENTRE FOR INDEPENDENT LIVING

TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2016

Structure, Governance and Management

The Charity is incorporated as a company limited by guarantee and as such its governing document is its Memorandum and Articles of Association. Trustees continue to be recruited if they express a willingness and interest to contribute. The Trustees are appointed now by formal interview. They are inducted and trained on the job and identify special skills needed by the Board for which they offer their services.

The Trustees have reviewed the major risks facing the Charity and systems have been put in place to manage those risks.

In October 2015 a temporary Chief Executive was appointed and has since been replaced by a full time CEO in August 2016. This role is supervised by the Board and the Chair.

Objectives and Activities

The company is a not-for-profit organisation whose objects are to promote independent living for disabled people. Our long term objectives are:

1. To relieve the needs of disabled people and their carers, who are living, working or studying within the Borough of Ealing and other London Boroughs, and to further their independence and full participation in society
2. Empower disabled people and carers through the provision of information, advice and advocacy
3. To influence/ change the attitudes and practice of service providers in relation to disability
4. To create a social/ activity hub for disabled people and carers

Mission statement

Empowering disabled people to remove barriers that prevent them from living full and independent lives.

Achievements and Performance for the year

The Board and staff of Ealing Centre for Independent Living (ECIL) continued, whilst working on the various activities outlined below, to consider how, within financial constraints, ECIL's mission statement and objectives could best be achieved in the future.

This has been an eventful, positive and busy year for ECIL. There have been some changes in staff as well as growth in our services. Robin Fleming resigned as ECIL Chair and Acting CEO in October 2015 on ill health grounds. Jane Barnes, Carers Centre Manager, agreed to act-up as CEO on a temporary basis. Following a rigorous recruitment and selection process Alan Murray MBE has been appointed as CEO of ECIL. Alan Murray is working with the board to develop a vision for ECIL's future.

A decision was made not to merge with Ealing Mencap, an area previously considered by the board. This was due to the merger not being in ECIL's best interests at this time.

Bayham Road remains clearly identified as ECIL's headquarters. As activities continue and become more varied during the year certain Board members concentrated on small fundraising and Bayham Road welcomed members both to a Summer BBQ and a Christmas party.

Ealing Carers' Centre has relocated to Sycamore Lodge in Acton which provides a great space to continue the varied activities provided, which include Advocacy, Advice and help. Funding was also secured to run a GP Carer Friendly Project which raises awareness of the need to recognise and support carers within GP Practices.

Ealing Specialist Advice Service (ESAS) – ECIL was successful in securing funding to run ESAS in a consortium with Mencap, Age UK, Deaf Plus and MIND. This is a three year project from October

EALING CENTRE FOR INDEPENDENT LIVING

TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2016

2015 and sees two workers from ECIL providing an advice and information service alongside staff from the other consortium partners.

Ealing ShopMobility – We were unable to get funding for the full project from the London Borough of Ealing but were able to secure funding for the Manager's Post, this manager has since been able to secure funding for the maintenance costs and is exploring further funding options.

Disability Unite - This is a consortium with Southall Day Centre and HADEA to provide disability services in Ealing. This funding is for three years from October 2015

Disability Counselling Service – A successful bid was put in as a consortium and the service has expanded significantly. We have three years' funding from October 2015 to provide a counselling service to disabled people and carers in Ealing.

2015/16 has been a positive year for ECIL, we have expanded our services, secured funding to sustain them and have responded well to the challenges we've faced, all within the context of staff changes whilst also delivering projects, running services. This is testament to the hard work of the staff and volunteers who are dedicated to the work of ECIL and Ealing Carers Centre. The success we've had in 2015/16 can be continued and expanded upon in 2016/17 with exciting plans for future services.

Financial Review

It is the policy of the Charity that unrestricted funds which have not been designated for a specific purpose should be maintained at a level equivalent to between three and six months expenditure. The Trustees believe that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Charity's current activities whilst consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

Plans for Future Periods

ECIL will continue its user-led expansion of our community enrichment work, to ensure we remain the social hub for disabled people and their carers. Management are looking to generate new opportunities for income generation to widen our funding base. A key part of our strategy for the next year is to raise our profile to make disabled people's voices heard and to campaign for the rights of disabled people who live and work in Ealing.

Public Benefit

The Board complied with the duty in Section 4 Charities Act 2011, to have regard to the Public Benefit guidance published by the Charity Commission. Our key objectives for this year reported in the Achievements and Performance section.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with the Financial Reporting Standards for Smaller Entities (effective April 2008).

This report was approved by the Board of Trustees on 31 October 2016 and signed on its behalf by:



Wendy Starkie
Chair

EALING CENTRE FOR INDEPENDENT LIVING

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF EALING CENTRE FOR INDEPENDENT LIVING

I report on the accounts of the company for the year ended 31 March 2016 which are set out on pages 5 to 12.

Respective responsibilities of Trustees and examiner

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the Trustees Report and Financial Statements in accordance with applicable law and United Kingdom Accounting Standards. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Michael Tourville ACA
Beever and Struthers
Chartered Accountants

15 Bunhill Row,
London,
EC1Y 8LP

Date: 11 NOVEMBER 2016

EALING CENTRE FOR INDEPENDENT LIVING

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING SUMMARY INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2016

	Note	Unrestricted Funds	Restricted Funds	Total 2016	Total 2015
		£	£	£	£
Income	2				
Income from generated funds:					
Donations and Legacies		249,439	80,613	330,052	234,622
Investments	2	2	-	2	2
Charitable Activities		18,428	-	18,428	23,870
Other		2,402	899	3,301	6,526
Total Income		<u>270,271</u>	<u>81,512</u>	<u>351,783</u>	<u>265,020</u>
Expenditure	3-6				
Raising Funds		-	-	-	-
Charitable Activities		242,085	53,699	295,784	279,406
Support costs		7,358	-	7,358	5,353
Exceptional expenditure		-	-	-	-
Total Expenditure		<u>249,443</u>	<u>53,699</u>	<u>303,142</u>	<u>284,759</u>
Realised gains/(losses) on investments		-	-	-	-
Unrealised gains/(losses) on investments		-	-	-	-
Net income/(expenditure) resources for the year before transfers		<u>20,828</u>	<u>27,813</u>	<u>48,641</u>	<u>(19,739)</u>
Transfers between funds		-	-	-	-
Net movement in funds		<u>20,828</u>	<u>27,813</u>	<u>48,641</u>	<u>(19,739)</u>
Reconciliation of Funds:					
Total funds brought forward		<u>76,008</u>	<u>948</u>	<u>76,956</u>	<u>96,695</u>
Total funds carried forward		<u>96,836</u>	<u>28,761</u>	<u>125,597</u>	<u>76,956</u>

All of the above results are derived from continuing activities. All gains and losses recognised in the year are included above.

EALING CENTRE FOR INDEPENDENT LIVING

STATEMENT OF FINANCIAL POSITION
AS AT 31 MARCH 2016

COMPANY NUMBER: 06051085

	Notes	2016 £	2015 £
Tangible Fixed Assets			
Office Equipment	7	6,263	0
		<u>6,263</u>	<u>0</u>
Current Assets			
Debtors	9	15,451	25,918
Cash at bank and in hand		138,313	58,342
		<u>153,764</u>	<u>84,260</u>
Liabilities			
Creditors: amounts falling due within one year	10	34,430	7,304
		<u>34,430</u>	<u>7,304</u>
Net Current Assets		<u>119,334</u>	<u>76,956</u>
Total Assets Less Current Liabilities / Net Assets		<u>125,597</u>	<u>76,956</u>
Funds of the Charity			
Unrestricted funds		96,836	76,008
Restricted income funds	12	28,761	948
		<u>125,597</u>	<u>76,956</u>
Total Charity Funds		<u>125,597</u>	<u>76,956</u>

For the year ending 31 March 2016 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with FRS 102 and the Charities SORP (FRS 102).

The financial statements were approved by the Trustees and authorised for issue on 31 October 2016 and signed on their behalf, by:

W. Starkie

Wendy Starkie
Chair

EALING CENTRE FOR INDEPENDENT LIVING

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016

1. BASIS OF PREPARATION

1.1 Legal Status

Ealing Centre for Independent Living is a charitable company incorporated in England under the Companies Act 2006. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the legal and administrative details on page 1 of the financial statements.

1.2 Basis of accounting

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Companies Act 2006 and the Charities Act 2011. The particular accounting policies adopted are described below.

The charity has elected to take the exemption from the requirement to prepare a Cash Flow due to its turnover being less than £500,000 as permitted by the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities"(FRS 102).

1.3 First Time Adoption of FRS 102

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required. No restatements were required.

1.4 Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year.

1.5 Recognition of incoming resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources
- the trustees are virtually certain they will receive the resources
- the monetary value can be measured with sufficient reliability

1.6 Incoming resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SOFA.

1.7 Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

1.8 Tax reclaims on donations and gifts

Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

EALING CENTRE FOR INDEPENDENT LIVING

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016

1.9 Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources

1.10 Governance costs

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters

1.11 Tangible fixed assets and depreciation

All assets costing more than £1,000 are capitalised and valued at historical cost. Depreciation is charged from the month of acquisition on office equipment on a straight-line basis over their estimated useful life of three years.

1.12 Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

1.13 Going concern

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern.

EALING CENTRE FOR INDEPENDENT LIVING

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016

2 ANALYSIS OF INCOME		Total 2016 £	Total 2015 £
Donations and Legacies	London Borough of Ealing	248,321	166,324
	Donations	1,118	705
	Restricted funds	80,613	67,593
		330,052	234,622
Investments		2	2
		2	2
Charitable Activities	Room hire	18,428	22,251
	Events and other income	0	1,619
		18,428	23,870

3 ANALYSIS OF EXPENDITURE		Total 2016 £	Total 2015 £
Charitable Activities:			
Staff costs		240,747	222,814
Direct project expenditure		29,108	30,556
Bayham Road establishment expenses		11,497	10,661
Other charitable expenditure		10,003	8,236
Governance costs		4,429	7,139
		295,784	279,406
Governance costs	Independent examination fee	1,276	1,200
	AGM, meetings and professional fees	3,153	5,939
		4,429	7,139

Of expenditure on charitable activities £53,699 (2015:£80,694) related to restricted funds.

Support costs

Establishment expenses	-	0
Printing, postage and stationery	4,404	3,550
Other administrative costs	2,954	1,803
	7,358	5,353

Of expenditure on support costs £Nil (2015:£Nil) related to restricted funds.

EALING CENTRE FOR INDEPENDENT LIVING

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016**

4 DETAILS OF CERTAIN ITEMS OF EXPENDITURE	Total 2016 £	Total 2015 £
Operating lease rentals	-	865
Depreciation on owned assets	373	-
Independent examiner's fees	1,276	1,200
	<u> </u>	<u> </u>
5 PAID EMPLOYEES AND OTHER STAFF		
Staff costs:		
Wages and salaries	195,929	192,241
Employer's National Insurance costs	14,928	16,226
Other:		
Agency and sessional staff	20,715	14,317
Redundancy costs	7,975	-
Recruitment costs	1,200	30
Total staff costs	<u>240,747</u>	<u>222,814</u>
Average number of full-time equivalent employees in the year	8	8
Average number of employees in the year	8	8
6 EXCEPTIONAL COSTS		
Staff restructuring costs	-	-
Professional fees	3,129	-
	<u>3,129</u>	<u> </u>

No employees received total employee benefits (excluding employer pension costs) of more than £60,000 (2015: £Nil)

The charity trustees were not paid or received any benefit from employment with the charity in the year (2015: £Nil), they were reimbursed expenses during the year of £Nil (2015: £Nil)

The key management personnel of the charity comprise the trustees and the Chief Executive Officer. The total employee benefits (including employer pension contribution but excluding national insurance) of key management personnel for the year was £8,250 (2015: £Nil)

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016

	Office Equipment £	Total £
7 TANGIBLE FIXED ASSETS		
COST		
At 1 April 2015	-	-
Additions	6,636	6,636
At 31 March 2016	<u>6,636</u>	<u>6,636</u>
DEPRECIATION		
At 1 April 2015	-	-
Charge for the year	373	373
At 31 March 2016	<u>373</u>	<u>373</u>
NET BOOK VALUE		
At 31 March 2016	<u>6,263</u>	<u>6,263</u>
At 31 March 2015	<u>-</u>	<u>-</u>

8 OPERATING LEASE COMMITMENTS

	2016 £	2015 £
Amounts due:		
Within 1 year	-	865
Between 1 and 5 years	-	-

EALING CENTRE FOR INDEPENDENT LIVING

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016**

	2016	2015			
9 DEBTORS AND PREPAYMENTS	£	£			
Trade debtors	13,869	24,932			
Prepayments and accrued income	1,582	986			
	<u>15,451</u>	<u>25,918</u>			
10 CREDITORS AND ACCRUALS					
Trade creditors	7,297	3,335			
Other creditors and accruals	27,133	3,969			
	<u>34,430</u>	<u>7,304</u>			
11 TAXATION AND SOCIAL SECURITY					
HMRC Liability	26,168	3,393			
12 RESTRICTED FUNDS					
	Fund				Fund
Movements of restricted funds	balances	Incoming	Outgoing	Transfers	balances
	b/fwd	resources	resources		c/fwd
Shopmobility	948	68,012	(45,298)	-	23,662
Support4Carers	-	13,500	(8,401)	-	5,099
	<u>948</u>	<u>81,512</u>	<u>(53,699)</u>	<u>0</u>	<u>28,761</u>

12 TAXATION

By virtue of S.478 Corporation Tax Act 2010, the charitable company is exempt from corporation tax.

13 RELATED PARTIES

There have been no related party transactions during the current year (2015: £Nil)

14 CAPITAL COMMITMENTS

There have been no capital commitments in the current year (2015:£Nil)