

**EALING CENTRE FOR INDEPENDENT LIVING
(A Company Limited by Guarantee)**

**REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015**

**Company Number: 06051085
Charity number: 1121619**

**BEEVER AND STRUTHERS
Registered Auditors**

EALING CENTRE FOR INDEPENDENT LIVING

**REPORT AND FINANCIAL STATEMENT
FOR THE YEAR ENDED 31 MARCH 2015**

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EALING CENTRE FOR INDEPENDENT LIVING

LEGAL AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 31 MARCH 2015

Board of Trustees/Directors

Mr G Venus (resigned 18/05/15)
Mr M Reen (resigned 25/06/14)
Ms A Fintelman (resigned 10/11/14)
Mrs R Fleming (resigned 19/10/15)
Ms W Starkie
Ms M Hudson (resigned 28/01/15)

Mr Y Guuled
Mrs S O'Connor
Mr J Prickett (appointed 20/07/15)

Chair: Mrs R Fleming

Registered Office

1 Bayham Road
West Ealing
London
W13 0TQ

Independent Examiner

Rory O'Carroll
Beever and Struthers
15 Bunhill Row
London
EC1Y 8LP

Structure, Governance and Management

The Charity is incorporated as a company limited by guarantee and as such its governing document is its Memorandum and Articles of Association. Trustees continue to be recruited if they express a willingness and interest to contribute. The trustees are appointed now by formal interview. They are inducted and trained on the job and identify special skills needed by the Board for which they offer their services.

The trustees have reviewed the major risks facing the Charity and systems have been put in place to manage those risks.

For the whole of this Financial Year, as last year, the Chair continued to be acting Chief Executive, whilst the way forward for the charity was discussed by the Board. A decision was made to seek ways of linking up more closely with Ealing Mencap. These discussions continue and the results will be outlined further in this report.

Objectives

The company is a not-for-profit organisation whose objects are to promote independent living for disabled people. Our long term objectives are:

1. To relieve the needs of disabled people and their carers, who are living, working or studying within the Borough of Ealing and other London Boroughs, and to further their independence and full participation in society
2. Empower disabled people and carers through the provision of information, advice and advocacy
3. To influence/ change the attitudes and practice of service providers in relation to disability
4. To create a social/ activity hub for disabled people and carers.

Mission statement

Empowering disabled people to remove barriers that prevent them from living full and independent lives.

Performance for the year

The Board and staff of Ealing Centre for Independent Living (ECIL) continued, whilst working on the various activities outlined below, to consider how, within financial constraints, ECIL's mission statement and objectives could best be achieved in the future.

Discussions continued all year with Ealing Mencap and have now reached the stage where help is being sought by a solicitor specialising in charity law as ECIL wishes to ensure that its standalone charity status remains.

In May '14, both Ealing Mencap and ECIL received an unsolicited but very welcome letter from Ealing's Director of Adult Social Services supporting charities working closely together in areas of common interest and in exploring efficiencies. However, he pointed out that ECIL is commissioned through the Health and Social Care grant to provide a distinctive centre for independent living (CIL) in the Borough. ECIL is the only CIL in Ealing and is one of only a small number of voluntary organisations providing support to people with physical disabilities and long term health conditions.

Bayham Road remains clearly identified as ECIL's headquarters. As activities continue and became more varied during the year certain Trustees concentrated on small fundraising and Bayham Road welcomed members both to a Summer BBQ and a Christmas party.

Ealing Carers' Centre has increased and varied its activities, which include Advocacy, Advice and help. There was a Carers Week but this year no conference was held as the long term Manager was leaving at about that time and the new manager with, for the first time a part-time Support Worker, were taking up posts. By December '14, it became clear that elected members were becoming even more aware of what we already knew that the siting of the centre was in the far south of the Borough. The contract for running the Ealing Carers' Centre in any case will need to be rebid for in the next Financial Year and, therefore, we have been discussing widely on what shape and in what place a new Ealing Carers' Centre might be sited.

Disability Advice Bureau – Extensive benefit changes have led to greater demand for the service and cases are becoming increasingly complex with many clients presenting with a wide range of problems. There is an increasing role for Advice staff in managing clients' expectations and helping them to accept the impact of the benefit changes. During the year there have been 688 booked appointments and 2021 contacts, compared with 1767 in the previous year.

Since August the service has taken on the work of challenging decisions and writing appeals and there is a very high demand for this service, with a reasonably high success rate being achieved.

Ealing ShopMobility – During the first three months of this year the Shopmobility contract came up for renewal and, in the event, no bidder was successful. The others, apparently, because their bids were too costly and ECIL, because in the view of the financial assessor of the bids, it did not have sufficient back up financial funding. However, in the event, the Regeneration Department of the Council decided to ask ECIL to continue to run Shopmobility, first of all on a monthly contract and then, by the end of the Financial Year, to offer us a year's contract to March '16.

The long term Manager of Shopmobility resigned for personal reasons in February '15. The Assistant Manager was successful in obtaining the post and looks forward in the Financial Year ahead not only to developing its services but working with the acting Chief Executive to develop innovative ways of fundraising.

Disability Advocacy worker – The demand for advocacy appears to be increasing enormously, requests coming for and by some of the most disabled and in need clients. It is hoped that funding for the post, which was by the CCG and is now by the Public Health Department within the local authority will continue.

Disability Counselling Service – This worker provides 10 hours a week counselling both for carers and people with disabilities. The demand is fairly overwhelming and, as the grant will finish in June or September '15, we are already seeking ways of continuing to provide the service.

Financial Review

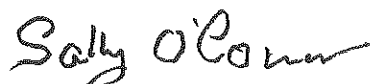
It is the policy of the Charity that unrestricted funds which have not been designated for a specific purpose should be maintained at a level equivalent to between three and six months expenditure. The Trustees believe that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Charity's current activities whilst consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

Public Benefit

The Board complied with the duty in Section 4 Charities Act 2011, to have regard to the Public Benefit guidance published by the Charity Commission. Our key objectives for this year reported in the Achievements and Performance section.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with the Financial Reporting Standards for Smaller Entities (effective April 2008).

This report was approved for issue by the Board of Trustees on 19th October 2015 and signed on its behalf by:



Sally O'Connor
Chair

EALING CENTRE FOR INDEPENDENT LIVING

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF EALING CENTRE FOR INDEPENDENT LIVING

I report on the accounts of the company for the year ended 31 March 2015 which are set out on pages 6 to 11.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

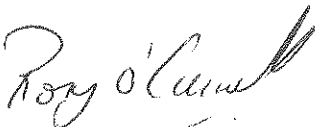
Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**Rory O'Carroll ACA
Beever and Struthers
Chartered Accountants**

**15 Bunhill Row,
London,
EC1Y 8LP**

Date: 6/11/2015.

EALING CENTRE FOR INDEPENDENT LIVING

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING SUMMARY INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2015

	Note	Unrestricted Funds	Restricted Funds	Total 2015	Total 2014
		£	£	£	£
Incoming Resources	2				
Incoming resources from generated funds:					
Voluntary income		167,029	67,593	234,622	247,556
Investment income	2	-	-	-	-
Incoming resources from charitable activities		23,870	-	23,870	28,656
Other incoming resources		4,164	2,362	6,526	2,433
Total incoming resources		<u>195,065</u>	<u>69,955</u>	<u>265,020</u>	<u>278,645</u>
Resources expended	3-5				
Cost of generating funds					
Direct charitable expenditure		191,573	80,694	272,267	281,512
Governance costs		7,139	-	7,139	6,420
Support costs		5,353	-	5,353	9,624
Exceptional expenditure		-	-	-	-
Total resources expended		<u>204,065</u>	<u>80,694</u>	<u>284,759</u>	<u>297,556</u>
Net incoming/(outgoing) resources for the year before transfers		(9,000)	(10,739)	(19,739)	(18,911)
Gross transfer between funds		19,405	(19,405)	-	-
Net movement in funds		<u>10,405</u>	<u>(30,144)</u>	<u>(19,739)</u>	<u>(18,911)</u>
Total funds brought forward		65,603	31,092	96,695	115,606
Total funds carried forward		<u>76,008</u>	<u>948</u>	<u>76,956</u>	<u>96,695</u>

All of the above results are derived from continuing activities. All gains and losses recognised in the year are included above.

EALING CENTRE FOR INDEPENDENT LIVING

BALANCE SHEET
AS AT 31 MARCH 2015

COMPANY NUMBER: 06051085

	Notes	2015 £	2014 £
CURRENT ASSETS			
Debtors	6	25,918	44,067
Cash at bank and in hand		58,342	63,669
Total current assets		<u>84,260</u>	<u>107,736</u>
Creditors: amounts falling due within one year	7	7,304	11,041
Net current assets/(liabilities)		<u>76,956</u>	<u>96,695</u>
Net assets		<u>76,956</u>	<u>96,695</u>
FUNDS OF THE CHARITY			
Unrestricted funds		76,008	65,603
Restricted income funds	8	948	31,092
		<u>76,956</u>	<u>96,695</u>

For the year ending 31 March 2015 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved and authorised for issue by the Trustees on 19th October 2015 and signed on their behalf, by:

Sally O'Connor
Chair

Sally O'Connor

19/10/15

1. BASIS OF PREPARATION

1.1 Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Companies Act 2006, the Charities Act 2011, the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Statement of Recommended Practice: Accounting and Reporting by Charities issued in March 2005. The particular accounting policies adopted are described below.

1.2 Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year.

1.3 Recognition of incoming resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources
- the trustees are virtually certain they will receive the resources
- the monetary value can be measured with sufficient reliability

1.4 Incoming resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SOFA.

1.5 Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

1.6 Tax reclaims on donations and gifts

Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

1.7 Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources

1.8 Governance costs

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters

1.9 Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

EALING CENTRE FOR INDEPENDENT LIVING

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015

2. ANALYSIS OF INCOMING RESOURCES		Total 2015 £	Total 2014 £
Voluntary income	London Borough of Ealing	166,324	185,314
	Donations	705	4,904
	Restricted funds	67,593	57,338
		<u>234,622</u>	<u>247,556</u>
Investment income		2	-
		<u>2</u>	<u>-</u>
Incoming resources from charitable activities	Room hire	22,251	25,118
	Events and other income	1,619	3,538
		<u>23,870</u>	<u>28,656</u>

EALING CENTRE FOR INDEPENDENT LIVING

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015

3. ANALYSIS OF RESOURCES EXPENDED	Total 2015 £	Total 2014 £
Direct charitable expenditure:		
Staff costs	222,814	207,740
Direct project expenditure	30,556	48,735
Bayham Road establishment expenses	10,661	14,083
Other charitable expenditure	8,236	10,954
	<u>272,267</u>	<u>281,512</u>
Support costs		
Establishment expenses	-	798
Printing, postage and stationery	3,550	3,889
Other administrative costs	1,803	4,937
	<u>5,353</u>	<u>9,624</u>
Governance costs		
Independent Examination	1,200	1,140
AGM, meetings and professional fees	5,939	5,280
	<u>7,139</u>	<u>6,420</u>
4. DETAILS OF CERTAIN ITEMS OF EXPENDITURE	Total 2015 £	Total 2014 £
Operating lease rentals	865	9,215
Depreciation on owned assets	-	-
Independent examiner's fees	1,200	1,140
	<u>1,200</u>	<u>1,140</u>
5. PAID EMPLOYEES AND OTHER STAFF COSTS		
Staff costs:		
Wages and salaries	192,241	172,317
Employer's National Insurance costs	16,226	16,415
Other:		
Agency and sessional staff	14,317	18,367
Redundancy costs	-	-
Recruitment costs	30	641
	<u>222,814</u>	<u>207,099</u>
Total staff costs	<u>222,814</u>	<u>207,099</u>
Average number of full-time equivalent employees in the year	8	8

EALING CENTRE FOR INDEPENDENT LIVING

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015

	2015 £	2014 £
6. DEBTORS AND PREPAYMENTS		
Trade debtors	24,932	43,360
Prepayments and accrued income	986	707
	<u>25,918</u>	<u>44,067</u>
7. CREDITORS AND ACCRUALS		
Trade creditors	3,335	-
Other creditors and accruals	3,969	11,041
	<u>7,304</u>	<u>11,041</u>

8. RESTRICTED FUNDS

Movements of restricted funds	Fund balances b/fwd £	Incoming resources £	Outgoing resources £	Transfers £	Fund balances c/fwd £
Local Access Fund	14,930			(14,930)	-
Access to Volunteer Fund	4,475	-	-	(4,475)	-
Shopmobility	1,531	69,955	(70,538)	-	948
DOH Innovation Fund	10,156	-	(10,156)	-	-
	<u>20,936</u>	<u>69,955</u>	<u>(80,694)</u>	<u>(19,405)</u>	<u>948</u>

9. Taxation

By virtue of S.478 Corporation Tax Act 2010, the charitable company is exempt from corporation tax.

